

Relations with Parent Organizations: Parent Organizations GEA**Local****1. General**

- A. As part of “What We Believe” in ACA’s Statement of Philosophy, Vision & Mission, ACA (Arlington Classics Academy) believes that:

Parental involvement is paramount to ACA’s existence and to student success.

We believe that parents should be involved in their child’s education. Each staff member, teacher, and parent has a critical role. We welcome and encourage parent participation on every level for the betterment of our students. Parent organizations are a vital part of ACA’s success. The objectives of any parent organization are as follows:

1. To support the charter of ACA;
 2. To support, with highest priority, high academic goals and achievements; and
 3. To build a sense of community among students, staff and parents.
- B. Parent organizations are defined as any non-profit organization, booster club, or other group of individuals that is organized and/or run by parents for the benefit of ACA schools or school system, students and staff.
- C. Any parent organization operates on ACA property with the approval of the Executive Director of Schools (EDS).

2. Responsibilities of any parent organization to participate at ACA

- A. All parent organizations established and maintained at ACA must:
1. Conduct an annual audit of its finances and present the audit to the EDS by the beginning of each school year.
 2. Provide a copy of its by-laws and officers by the beginning of each school year to the Executive Director of Schools.
 3. Provide documentation on all yearly fundraising and other events that take place on school property to the Campus Administrator and Executive Director of Schools for approval no later than July 15th.

Failure to meet the above requirements may result in the organization not being allowed to operate at ACA.

3. Responsibilities of Arlington Classics Academy to any parent organization

- A. The Campus Administrator and Executive Director of Schools have final authority to set calendar dates on fundraising, or other events of the parent organizations, and are to do so considering the entire calendar of the school year and all organizations involved with the school.

4. Parent organization use of facilities

- A. Parent organizations may use ACA facilities with the approval of the Executive Director of Schools in compliance with school policy.

5. Parent organization equipment/supply donations

- A. Any parent organization must inform, in writing or email, the Campus Administrator and Executive Director of Schools of its plans to purchase equipment/supplies for the campus. The Campus Administrator and Executive Director of Schools shall determine the type or brand of equipment or supplies to buy to ensure compatibility with other school equipment.

6. ACA PTO

- A. The ACA PTO, as defined by the Arlington Classics Academy Corporate Structure, is a unique parent organization within the school as a Board of Director's seat is assigned to this organization, per ACA By-laws.
- B. The ACA PTO is to fulfill the responsibilities of any other parent organization within the school as defined by this policy.